

2016 - 2017
Fruitvale Independent School District
Disciplinary Alternative Education
Program

Rebecca Bain, Superintendent

Charles Harford, Junior High/High School Principal

Zach Masterson, Elementary School Principal

Fruitvale I.S.D. Disciplinary Alternative Education Program

PURPOSE

To provide an educational opportunity for students who have been removed from their regular educational setting due to disciplinary reasons.

PHILOSOPHY

The purpose of DAEP is to provide a highly structured, positive, learning environment. The educational program utilized at DAEP will provide basic academic skills to enable each student to meet minimum state requirements.

ORIENTATION

Each student assigned to the DAEP will take part in an orientation. A parent is required to attend this orientation. The student will not be allowed into DAEP without an orientation meeting with the DAEP administrator, the student, and parent. Orientation times are to be scheduled, with an appointment, during the time of suspension. If the parent is unable to attend the set orientation time, a time may be scheduled with approval of the principal.

The student will be instructed on the rules and regulations of the DAEP. The administrator of the DAEP, or a staff member, will explain all parts of the DAEP handbook, with each student and their parent(s). Before the orientation is concluded, each student will understand what is expected of him/her socially, as well as academically, and what it will take for the student to return to their regular campus.

PURPOSE OF HANDBOOK

This handbook is a source of information for parents and students assigned to the Fruitvale ISD Disciplinary Alternative Education Program (DAEP). It should serve as a guide for basic rules and procedures for DAEP.

In addition to the policies included herein, all applicable Fruitvale ISD policies as well as city, county, state, and federal laws will be followed. The policies and procedures contained within this handbook can be changed at anytime to serve the best interests of the district's students.

PLACEMENT IN D.A.E.P.

Students will be placed in the DAEP by the Administration from the student's home campus. The Administrator will address the reason for placement into the DAEP, with the student and parent(s). A student will be assigned to the DAEP for a minimum of a completed semester or as explained within the Student Handbook. Placement periods are determined by the principal. Some placements may actually carry over to the start of the next Semester or School year as determined by the principal. DAEP students may qualify for early release as determined by the principal.

INSTRUCTIONAL COMPONENT

Instruction at the DAEP campus will be individualized to meet the needs of each student. A program of study having as its core Mathematics, Science, Social Studies, and English/Language Arts will serve as the base of curriculum. Teachers from the regular campus will be scheduled to deliver the student's instruction for each class. The student is expected to perform all work required on a timely basis as prescribed by the teacher and Administration. Failure to do so will result in a disciplinary referral which may result in possible time added to the student's DAEP placement.

GRADES

A student will be academically graded according to the system that is used at his/her home campus. All class grades will be accumulated at the DAEP and distributed to students and parents.

EXPECTATIONS

Each student is expected to demonstrate a sense of responsibility for his/her behavior and become familiar with the working rules of the DAEP. These rules have been adopted for the benefit of the individual student, the entire student body, and the community in general. Students are expected to exercise self-control, come to school prepared to participate and learn, and practice appropriate social skills. All students assigned to the Disciplinary Alternative Education Program will adhere to all rules and regulations for the Fruitvale Independent School District.

DRESS CODE AND RULES

All students assigned to the DAEP will abide by the Fruitvale ISD dress code. No cell phones, IPOD, MP3 players, or any other electronics are allowed on the DAEP campus. Outside items that are irrelevant to learning process, are NOT allowed into the DAEP.

ATTENDANCE

Students are expected to be present everyday, unless they are ill. Parents should call the High School Office at (903) 896 - 4363, to report any absence from school. The student must bring a written note explaining the reason for the absence, upon their return to school. Students will be signed in upon arrival and signed out upon exiting at the end of the school day.

According to state law, a student must be in attendance (physically present) 90% of the days the class is offered in order to receive credit for the class. Attendance is strictly monitored and reported to the home campus for all students. Truancy from the DAEP may result in legal charges for violation of state attendance laws.

The school day starts at 8:15 A.M. and ends at 3:15 P.M. Students should not arrive on campus prior to 8:00 A.M. All students must be picked up and/or off of school property by 3:15 P.M. Upon arrival to school, all students must enter the building immediately. There will not be any loitering or waiting to visit with friends, or leaving campus.

REMOVAL FROM CAMPUS

Students who do not comply with the rules and directives of the DAEP staff may be removed from the campus for up to three days. This will be done to ensure the safety and welfare of all students and staff. Expulsion proceedings may be initiated for students who present a clear danger to others or who continually refuse to cooperate or follow DAEP rules. In either case the Administration shall remove the student to his/her parent, or other proper authority, including but not limited to law enforcement officers.

The student will be informed of the reason for the removal and will be given the opportunity to state any objection to such action. Reasonable attempts will be made to contact parents/guardians regarding this action. If a parent is not available, after several attempts, the local law enforcement authorities will be contacted to take custody of the student.

COOPERATION WITH LAW ENFORCEMENT

The DAEP administrator has the authority to determine when a law enforcement officers' assistance is needed. Law enforcement officials may be summoned to keep or restore order, or to conduct an investigation of alleged criminal conduct at the DAEP. If a student at school is subject to arrest or apprehension by law enforcement officers, the administrator, after consultation will deliver the student into the officer's custody. The administrator will make reasonable efforts to notify the student's parents and the Superintendent of such action.

COMPUTER USE

Students may complete a portion of their work using a computer. They are expected to follow all Fruitvale ISD rules and guidelines regarding computer use. A student may lose his/her computer privileges due to rules infractions, thus only allowing the use of encyclopedias and/or textbooks as their only source of academic work for assignments.

BREAKFAST and LUNCH

Students may purchase breakfast and/or lunch using their normal Fruitvale ISD meal plan. Student meals will be eaten in a designated location and times. Students are permitted to bring outside food of a traditional sack lunch. No soft drinks, sports drinks or any other kind of sugary drink will be allowed at any time. Any containers must be sealed in their original container. No snacks, gum, candy, or seeds will be allowed at any time. No sharing or trading of food is allowed at any time.

Students will be given one morning restroom break, one at lunch and one in the afternoon. Students with documented (Doctor's note) medical conditions will be accommodated as needed.

EXTRA-CURRICULAR ACTIVITIES

Students assigned to the DAEP are not permitted to use any other school facility or attend other school functions. They are not permitted to attend any extra-curricular event or be present at any time on any other Fruitvale ISD campus. Students who violate this rule are subject to arrest for criminal trespassing which may result in a discipline referral which may have additional days added to the DAEP assignment.

This is an official notice of hereby banning the DAEP student from attendance of any school function on or away from campus, or be present anywhere on Fruitvale Independent School District property, except the DAEP campus, from this date forward. Failure to comply with this directive will result in criminal trespassing charges being filed with the Van Zandt County District Attorney's office.

MEDICATION

Authorized employees of the district may administer medication to a student provided the school has received a written request to administer the medication from the parent. The medication must be in the original container and properly labeled. Both of these requirements must be met before the medication will be administered.

SUPPLIES

Students will be expected to bring pencils, pens, paper, erasers, and other school supplies needed.

DISCIPLINE MANAGEMENT

The Discipline Management Plan is based on the premise that students are responsible for their own conduct and for the choices they make regarding their behaviors. Since disciplinary action is the main reason for students to be assigned to the DAEP, very strict discipline will be enforced. This is a NON-TOLERANCE learning institution. All rules and regulations for Fruitvale ISD pertaining to students, as well as those rules that unique to the Fruitvale ISD Disciplinary Alternative Education Program will be strictly enforced. All students will be subject to random searches for prohibited items while at school. The search will generally involve emptying pockets, removing shoes, etc. and will be done in the presence of another adult. Failure/refusal to comply with these rules within this handbook, DAEP classroom rules, or Fruitvale I.S.D. policy, will result in any or all of the following:

- Corporal Punishment
- A Discipline Referral which may result in extra days added to the student's DAEP assignment.
- Suspension from school or required parent supervision throughout the day.
- Charges being filed with local law enforcement for any type of repeated disruptions.
- Expulsion from school.